#### Hilltop Empowerment Centre

<u>Project Manager:</u> Rommel Roberts <u>Assistant Manager:</u> Robin Roberts

<u>Trainers:</u> Daniel Boyles Jolin October Nozuko Mgwebi

Platfounteiners
Ghumba Katchorro
Nepa Katombera
Fernando Kayundu
Louis Karupangwe
Augusto Andratte
Arnesto Kabiyola
Makena Tjebara
Rosivita Kativa
Maria Madara
Maria Muronga
Matumbu Nissa Mojo
Namitchana Chicamba
Annamie Dorcas Beregho

# Platfontein Project

### THE STUDENTS OF PLATFONTEIN WITH TRAINERS





#### Orientation

#### Arrival:

The group of students, aged between 21-42 years, arrived on the evening of February 28, after a 10 hour drive, where they were welcomed by Rommel, Robin, Daniel and Jolin.

They were shown their area of accommodation where they dropped they belongings and had dinner served in the conference room, prepared by Rommel and Robin.

#### Items issued:

Upon arrival each student was issued a new blanket and towel.

A book bag, note books, pens and beginners manual on computer literacy.

Monthly, each student receives a stipend of R350 per month for personal use.

Sheets, pillows, pots and pans, dishes and cutlery is provided, as well as gas stove, refrigerator, deep freezer, kettle and home furnishings in their house.

# Meeting dates since arrival:

Orientation: March 1, 2015 General group meetings in Conference Room with Rommel, Robin and trainers: March 1<sup>st</sup>, March 9<sup>th</sup>, March 10<sup>th</sup>, March 17<sup>th</sup>, March 19<sup>th</sup>, March 21<sup>st</sup>

There have been numerous one on one, meetings and talks with individuals in reference to coaching, clarification, guidance and coordination of the group with the students and Hilltop management.

#### **ORIENTATION IN CONFERENCE ROOM**



# Computer Literacy Training

#### Training schedule:

Monday through Thursday 8:00am to 5:30pm 7:00pm to 8:30pm

Tea break 10:15 to 10:30am Lunch 1:00pm to 2:00pm

Fridays closing at 4:00pm

Saturdays additional meetings and training, as required and outings

The core focus of this month's training was Module 1 of the Computer Literacy course. This is also what was tested and retested on.

# COMPUTER LITERACY TRAINING IN COMPUTER LAB





#### **Additional Training**

Various additional training programmes are run in conjunction with the Literacy training such as:

**Computer Repairs** with Daniel as the management support, Nozuko and Jolin as the trainers where Jolin also perform duties of an translator in order for the students to have a better understanding of all the different computer parts and the terminology thereof.

**Riverdeep English** and Mavis Beacon **Typing** are computer based programmes, where they get instructions directly via the software and therefore the use of headphones and the trainers also assist where applicable.

**Agricultural** activities including learning to prepare planting area and soil for fruitful produce and planting techniques including which produce to plant for the different seasons.

**Communication** classes with Rommel where he discuss in detail how to communicate clearly and professionally, various techniques for different circumstances such as formal and informal communication.

**Oral Presentation and Speech making** where they present an oral speech individually, 1-2 minutes and 3-4minutes, on various topics to the class to enhance their personal self confidence and leadership skills.

These trainings are conducted mostly after hours like after dinner and on weekends if no outing is scheduled.











# Outings and Recreation Activities (if there's some photos of these outings, please forward to me)

Trip to Gonubi beach with half the group those who have never been to a beach.

Trip to the Mall in King with other half of the group

A braai to celebrate Annamie and Matumbu's birthday





#### **General Observations**

Time keeping and punctuality: Early or on time, excellent

**Attitude concerning the programme and content:** Focused, sincere, willing to try, listening and attentive

**Days absent**: On various days, three different people missed one day each

**Communication:** Very good, sincere, expressive in approach regarding group or personal needs, not afraid to ask for something such as medicine, a food item or a new gas bottle refill for cooking, openly able to express needs and concerns

Attitude: Positive, open, willing to share feelings

**Manners:** Respectful, genuine, and courteous, easy going and flexible

**Effort and determination**: Excellent, despite any historical challenges of low self-esteem within the group from their past

Language: Great improvement, as a group and individually, great effort to speak English one on one or within a group meeting. Displaying courage to do their best according to each person's level of understanding to use and speak the English language

**Personal appearance**: In good order, looking well, bright eyed, on most days

Accommodation and house keeping: Beds made, dishes cleaned and put away, floors clean, very good order, outside area around house tidy

**Food supplies and usage:** Excess, higher levels consumption, need for management to exercise some control in amounts, in order to balance quantities



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ROMMEL AND ROBIN ROBERTS